

APPLICATION FOR EMPLOYMENT



ANNEXURE B

VACANCY: _____

A. PERSONAL PARTICULARS:

Surname: _____

First Names: _____

Identity Number: _____ Age: _____

Title: _____ Nationality: _____

Residential Address: _____

Postal Address: _____

Postal Code: _____

Telephone Number: _____ [W] _____ [H]

_____ [C] _____ [Fax]

Marital Status: Divorced: Single: Widow/er: Married:

JWP.

B. LANGUAGE PROFICIENCY:

	SPEAK	READ	WRITE
ENGLISH			
AFRIKAANS			
Other			

KEY	
A	Excellent
B	Good
C	Fair
D	Poor

C. QUALIFICATIONS:

Highest School Qualification: _____

Post-School Qualification: _____

Qualification	Date	Institution

If you are currently studying, give full details:

Nature of Studies: _____

Institution: _____

Duration of Course: _____ Year of Study: _____

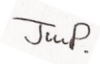
D. PARTICULARS OF COURSES COMPLETED:

Nature of Course	Date	Institution

E. EXPERIENCE :

Particulars of Previous Employers:

Name and Address:		
Position:		
Name and Surname of HR or Line Manager:		
Period of Service:	From:	To:
Nature of Duties:		
Reason for Leaving:		
Salary at Termination:		

Name and Address:		
Position:		
Name and Surname of HR or Line Manager:		
Period of Service:	From:	To:
Nature of Duties:		
Reason for Leaving:		
Salary at Termination:	<div style="text-align: right; margin-right: 20px;">  </div>	

Name and Address:	
Position:	
Name and Surname of HR or Line Manager:	
Period of Service:	From: _____ To: _____
Nature of Duties:	
Reason for Leaving:	
Salary at Termination:	

F. HEALTH:

Are you in good health currently? _____

Give details of any illness which could affect your job performance:

G. OFFENCES:

Have you ever been convicted of a criminal offence? YES NO

If the answer to the previous questions is "yes", provide the following information:

Nature of Offence	Date	Place where Committed	Sentence

I hereby declare that the above information is true and correct.

Name and Surname: _____

Signature: _____

Date: _____

J.P.