



**Age-in-Action**  
THE SA COUNCIL FOR THE AGED

Established 1956



# ANNUAL REVIEW

## 2019/2020

**MISSION** Age-in-Action is a national non-profit developmental organization which strives, in collaboration with other stakeholders, to uphold the rights and dignity of older persons through advocacy and lobbying; improved access to care; support and protection; training and development; and sustainable economic empowerment.

## OBJECTIVES

- To initiate and promote programmes aimed at advancing the status, well-being, safety and security of vulnerable and needy older persons.
- To provide community based health care services for frail, bedridden, vulnerable and needy older persons.
- To initiate prevention and educational programmes on HIV/AIDS for older persons.
- To provide empowerment programmes for vulnerable and needy older persons i.e. adult education.
- To conduct relevant social research so as to provide and initiate effective interventions.
- To compile relevant publications and disseminate information relating to older persons.
- To initiate and implement intergenerational programmes.
- To lobby and advocate for the rights of older persons.

## NATIONAL EXECUTIVE COMMITTEE

Calvin Cornelson*, Chairperson	(Gauteng)	Cheronica du Preez*, 1st Vice-Chair	(Western Cape)
Ethel Makhele* 2nd Vice-Chair	(Mpumalanga)	Ivan Siyila	(Eastern Cape)
Sibongile Mjangqeka	(Gauteng)	Pravin Patak / Norma Maclou	(KwaZulu-Natal)
Evelyn Maahlo / Jack Ramushu	(Limpopo)	Zodwa Mahlangu	(Mpumalanga)
Kedilatile Toodi	(North West)	Badisa Montsho	(Northern Cape)

**\*Management Committee**

## MEMBERSHIP





## MANAGEMENT REPORT

### Chairperson : Mr Calvin Cornelson

The year under review saw Age-in-Action striving to continue vital services to vulnerable older persons across the country as outlined below:

### COVID-19

When the last financial year started in April 2019, nobody could have imagined that it would end with Covid-19 sending the whole world into a pandemic of unprecedented proportions; cutting across every known barrier without reserve; totally disrupting the social and economic aspects of our lives; and with repercussions which will be felt for a very long time. In addressing the nation on 15 March 2020, President Cyril Ramaphosa encouraged all South Africans to be responsible and pro-active to curb the spread of this devastating virus, and government took drastic steps in this regard. Older persons, and those with compromised immune systems, were especially most at risk of contracting the virus. Age-in-Action empathised with all those who were infected and affected by Covid-19 up to this point, and in future, as the world braced itself for this pandemic with great apprehension.

### Care-Line 0800 333 231

Older persons did not always want to speak about abuse, especially if the perpetrator was known to them, in some instances even family members. However, Age-in-Action continued educating older persons on their rights; the scourge of abuse; available resources for intervention; and the importance of reporting cases.

Although older persons were encouraged to speak up because *silence is not golden*, their fears often exceeded their ability to take a stand against perpetrators.

The toll-free helpline, managed by the national office in Cape Town, included requests for help regarding:

- Accommodation;
- Financial abuse and economic hardships;
- Screening for admission to old age homes;
- Physical abuse;
- Neglect; and
- Family matters, including trauma being experienced as a direct result of a substance dependent family member(s).

The need for housing/accommodation for older persons rated the highest amongst calls received.

### Training / Workshops

The National Chairperson and CEO spent valuable time with PEC's and staff in Gauteng, KwaZulu-Natal and Free State during the year under review, capacitating new committees and being updated about the work being done in those provinces by staff members from their respective areas of operation.



The KwaZulu-Natal workshop realised after nearly 3 years, due to lack of funding, when the committee and staff were finally able to meet physically. Of particular importance was the slot on administrative/financial matters where policies and procedures were highlighted to ensure smooth operations, especially regarding compliance, accountability and communication. Time was allotted for round table discussions where committee members and their particular district staff could strategize on how to improve their output, despite their unique challenges, and feedback from each group afterwards was enlightening.



Mr Calvin Cornelson and Mrs Ingrid Cupido met with the new Provincial Executive Committee (PEC) of **Gauteng** [above] in March 2020 and capacitated them on the history of Age-in-Action; their roles/responsibilities as governing structure; and policies/procedures for good operations, which they greatly appreciated. The Gauteng PEC committed to ensure that the province provides services to older persons in a dignified and respectful manner.

Workshops concluded with very positive evaluations from every participant, as committees felt much more confident about their governance roles and together with the staff, more enthusiastic for the way forward.

Some members of the governing structure of Age-in-Action Free State and staff met in January 2020 to plot the way forward. ► Members of the Ebenezer Club in Heidedal showing some of their Handwork.



The provincial executive committee members in Limpopo [right] were passionate about developing and empowering older persons. In collaboration with other stakeholders in the province, they intend to tackle various issues affecting their lives. They have identified that chronic poverty amongst beneficiaries impacts heavily on their livelihoods and one of the goals in the province was to embark on income generating projects to augment old age grants.





KwaZulu-Natal Workshop with PEC and staff by National Chair and CEO which included tasks and roles of committee members; policies and procedures; staff updates from every district; round table discussions on how to improve services; followed by positive evaluations and a very enjoyable club visit.



## World Elder Abuse Awareness Day 15 June

Awareness is a high priority for the organisation. Older persons, volunteers, staff and role players in the field of care for older persons once again raised their voices in unison, with a common goal, to end violence against older persons.



Older persons across the country stood unified in purpose with a clear message that abuse must be stopped. Actions on the day were in the form of peaceful marches, radio interviews, awareness talks and a call for decisive action for protection.

In Mpumalanga, the event was covered by SABC News and News Room Africa, aired on 13 June 2019.

Crime in South Africa continued to spiral relentlessly, with older persons not being spared. Older persons in Limpopo embarked on *Project Letjema* in a bid to curb criminal activities against them. It was rolled out in the deep rural areas of Sekhukhune district. Older persons and staff visited the Nkoana and Mostroloos taxi ranks in Ga-Nkoana to market the programmes and services of Age-in-Action, and also to garner support from communities to protect the rights of older persons.



### Inter-generational Outreach

The relevance older persons in the lives of grandchildren, minors in their charge and communities, could not be over-emphasized. Through its programmes, Age-in-Action continued its attempts to narrow the gap between the generations, so beneficial to both.

Older persons participated in various activities at early learning centres and schools, where they enjoyed storytelling and reading sessions. Groups of *gogos* also taught a group of pupils in KwaZulu-Natal how to do basic sewing.

84 year old granny Louis Azor [right] is a member of the Sisonke Club, KwaZulu-Natal. They are making a huge difference in the lives of premature babies at Addington Hospital by knitting beautiful beanies and booties.



### Alzheimer's Disease Awareness

The myth surrounding Alzheimer's disease was yet to be dispelled, especially in rural communities, where the onset of the disease was at times viewed as witchcraft, often with fatal consequences.

Awareness campaigns throughout the year was part and parcel of programmes not only protect the older persons, but also to educate families and greater communities on the disease to prevent fatalities linked to ignorance. Schools were also used as a platform to amplify the message, where in addition to the scholars; parents were invited to these sessions.



1 400 older persons, mostly retired professionals, attended a conference hosted by the Limpopo Pensioners Association where Alzheimer's awareness was part of the programme.

### Mandela Day

The residents and staff of Sekutupu Old Age Home were overjoyed when Age-in-Action and the local unit of the SA Defence Force visited the home, bearing much needed bedding!

### Older Persons Parliament and Golden Games

The Eastern Cape was host to the annual Golden Games. The provincial government supported older persons attending these events held in Port Elizabeth during September 2019 where older persons debated *the old age home as a last resort*, amongst other topics.



### Heritage Day Celebrations



## International Day of Older Persons



Celebrated internationally on 01 October each year in honour of older persons, the event once again took place with much fanfare with beauty pageants; health talks; information sessions; and mass aerobics.

## Arts & Culture



The oldest participant at the annual Arts & Culture festivities in the Western Cape was 90 year old Ms Milwood Gibson, a member of Robertson Seniors Club (pictured left with 1<sup>st</sup> National Chairperson, Mrs Cheronica du Preez).

Activities included the world famous local dance, the *Rieldans!* Approximately 700 older persons attended the event.

## Consumer Rights Awareness Sessions

Despite the fact that South Africa has legislation protecting consumers in the form of the Consumer Protection Act, there are many vendors who are unscrupulous in their business practices and older persons, due to their vulnerability, fall prey to their sales pitches! In an attempt to educate them, staff regularly hosted workshops on consumer rights to raise awareness and the recourse available in the event of violation of these rights.



## Older Persons Legislation Training Workshops

The objective of these workshops was to educate the older audience on how legislation ensures their care and protection. The training on the Older Persons Act, No 13 of 2006 dovetailed well with the other salient topics affecting the livelihoods of older persons, especially that of elder abuse, which they indicated was rife in their communities.

## Women's Day Celebrations

August was all about celebrating women – participants were encouraged to take initiative, to stand up for their rights and improve their standard of living by using all available resource and opportunities.

Women supporting women was also encouraged, especially young widows, who were encouraged to spend time with older women, who with their experience, could assist them to cope with their loss.



## Active Ageing

In addition to the national Annual Golden Games, Age-in-Action provincial offices actively promoted the benefits of remaining active for as long as possible. In the Western Cape, more than 500 older persons from the Boland participated in a very successful sports day. In addition to various active ageing programmes, KwaZulu-Natal supports the Golden Wednesday concept, where older persons are invited to inter-active session which included health talks.

## HIV/AIDS Awareness

Older persons are not necessarily infected by the disease, but there are many who are finding it difficult to cope with the knock-on effect of the disease, especially those heading households where the extended families are those left behind after a parent(s), spouse or siblings have died.



With the assistance of health promoters of the Department of Health, staff and older persons commemorated those who have passed on as a result of HIV/AIDS and supported those who struggling to come to terms with the loss of loved ones.



## Family Preservation

Workshops on family preservation equipped staff with the necessary tools and techniques to ensure that familial structures are preserved and that the placement of an older person is the absolute last resort. Emphasis was placed on family participation, integration of services and effective, holistic interventions.

## Peer Skills Transfer

A three month certificate based skills transfer programme was embarked on by Age-in-Action Free State during 2020, aimed at upskilling club members. Items were sold at market days to raise much needed income for the participating clubs, and some donated to local orphanages/charitable organisations.



**The national chairperson wishes to thank all committee members**, member organisations and staff who endeavoured to uplift beneficiaries at grassroots level and **for their role in ensuring that the organisation** continues to deliver excellent services to vulnerable older persons in South Africa, despite declining income, and increasing challenges. He reiterated the value management placed on their dedication on both national and provincial levels, and expressed gratitude for their selfless service, time and resources to take the organisation forward.



### **FINANCE Chief Executive Officer : Mrs Ingrid Cupido**

Age-in-Action's sustainability was severely tested during the last financial year amidst declining income within a plummeting economy, placing its efforts to continue services to vulnerable older persons under immense strain. However, the organisation again appreciated with much thanks the generosity of every single donor who spared a thought for the plight of older persons in our country, and contributed towards the cause. The needs of vulnerable older persons have also been affected by climate change which influenced food security and further increased costs of their basic needs. The Covid-19 pandemic added a new dimension to the organisation's activities as it strived, where it could, to provide valuable information/assistance to older persons, especially those with other underlying medical conditions, which made them more susceptible to contracting the dreaded virus. Although the organisation's policies and procedures ensured good financial and risk management, it depended heavily on its loyal financial partners to remain operational.

#### **DONORS OVER R1 000**

C.A Williams Will Trust  
Charity Circle  
Cliffe Decker Hofmeyr  
Clifford Harris Trust  
Fuchs Foundation  
Gilbert, L  
Hudaco  
Isobel Choritz Charitable Trust  
Jet Lee Trust  
P Hovenden Trust  
Pick 'n Pay  
Tiber Construction  
Tirepoint Holdings  
Tirepoint Contracts

#### **PARTNERS**

Consumer Protection Commission  
Department of Agriculture  
Department of Health  
Department of Home Affairs  
Department of Justice  
Department of Social Development  
Department of Sport & Recreation  
Early Childhood Development Centres  
Faith Based Organisations (nationally)  
Gold Circle, KwaZulu-Natal  
Local Municipalities  
National Lotteries Commission  
SA Local Government Association  
SA Older Persons Forum  
SA Police Services  
SA Social Security Agency (SASSA)  
The Charity Circle  
University of Free State  
Vodacom

#### **AGE-IN-ACTION OFFICES**

National Office	Tel: 021 426 4249	eMail: <a href="mailto:info@age-in-action.co.za">info@age-in-action.co.za</a>
Eastern Cape	Tel: 041 457 1466	eMail: <a href="mailto:ecape@age-in-action.co.za">ecape@age-in-action.co.za</a>
Free State	Tel: 051 726 9193	eMail: <a href="mailto:freestate@age-in-action.co.za">freestate@age-in-action.co.za</a>
Gauteng	Tel: 081 240 5337	eMail: <a href="mailto:gauteng@age-in-action.co.za">gauteng@age-in-action.co.za</a>
KwaZulu-Natal	Tel: 065 311 9252	eMail: <a href="mailto:kzn@age-in-action.co.za">kzn@age-in-action.co.za</a>
Limpopo	Tel: 015 291 1647	eMail: <a href="mailto:limpopo@age-in-action.co.za">limpopo@age-in-action.co.za</a>
Mpumalanga	Tel: 013 243 1186	eMail: <a href="mailto:mpumalanga@age-in-action.co.za">mpumalanga@age-in-action.co.za</a>
Northern Cape	Tel: 053 831 1830	eMail: <a href="mailto:ncape@age-in-action.co.za">ncape@age-in-action.co.za</a>
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**NATIONAL TOLLFREE CARELINE [FROM A LANDLINE] 0800 333 231**

## Independent Auditor's Report

### To the members of Age-in-Action

#### Qualified opinion

We have audited the financial statements of Age-in-Action set out on pages 8 to 19, which comprise the statement of financial position as at 31 March 2020, and the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effect of the matter described in the basis for qualified opinion section of our report, the financial statements present fairly, in all material respects, the financial position of Age-in-Action as at 31 March 2020, and its financial performance and cash flows for the year then ended in accordance with International Financial Reporting Standard for Small and Medium-sized Entities and the requirements of the Companies Act of South Africa.

#### Basis for qualified opinion

Cash collections and donations are a significant source of fundraising revenue for Age-in-Action (Non-profit Organisation). The National Executive Committee has determined that it is impracticable to establish internal controls over the collection of cash receipts prior to the initial entry into its financial records. We were therefore unable to confirm whether all cash collections were included.

We conducted our audit in accordance with International Standards on Auditing (ISAs). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the entity in accordance with the sections 290 and 291 of the Independent Regulatory Board for Auditors' Code of Professional Conduct for Registered Auditors (Revised January 2018), parts 1 and 3 of the Independent Regulatory Board for Auditors' Code of Professional Conduct for Registered Auditors (Revised November 2018) (together the IRBA Codes) and other independence requirements applicable to performing audits of financial statements in South Africa. We have fulfilled our other ethical responsibilities, as applicable, in accordance with the IRBA Codes and in accordance with other ethical requirements applicable to performing audits in South Africa. The IRBA Codes are consistent with the corresponding sections of the International Ethics Standards Board for Accountants' Code of Ethics for Professional Accountants and the International Ethics Standards Board for Accountants' International Code of Ethics for Professional Accountants (including International Independence Standards) respectively. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Other information

The National Executive Committee is responsible for the other information. The other information comprises the National Executive Committee's Report as required by the Companies Act of South Africa as well as the detailed income statement, presented on pages 20 - 21. The other information does not include the financial statements and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express an audit opinion or any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

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Partners: FE Wesson - MJ Strydom - JH Kotze - M Louw - M Oosthuizen - I Potgieter - J Lochner - CH Eales

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### **Responsibilities of the National Executive Committee for the Annual Financial Statements**

The National Executive Committee is responsible for the preparation and fair presentation of the financial statements in accordance with International Financial Reporting Standard for Small and Medium-sized Entities and the requirements of the Companies Act of South Africa, and for such internal control as the National Executive Committee determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the National Executive Committee is responsible for assessing the organisation's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the National Executive Committee either intend to liquidate the organisation or to cease operations, or have no realistic alternative but to do so.

### **Auditor's Responsibilities for the Audit of the Annual Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISA's will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISA's, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the organisation's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the National Executive Committee.
- Conclude on the appropriateness of the National Executive Committee's use of the going concern basis of accounting and based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the organisation's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the organisation to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the National Executive Committee regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

PKF Cape Town

PKF Cape Town  
J Lochner  
Partner  
Registered Auditor

30 September 2020  
BELLVILLE

## Age-in-Action

(Registration number: 002-842)

Financial Statements for the year ended 31 March 2020

### **National Executive Committee's Responsibilities and Approval**

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The National Executive Committee is required by the Nonprofit Organisation Act, 1997, to maintain adequate accounting records and is responsible for the content and integrity of the financial statements and related financial information included in this report. It is their responsibility to ensure that the financial statements fairly present the state of affairs of the organisation as at the end of the financial year and the results of its operations and cash flows for the period then ended, in conformity with the International Financial Reporting Standard for Small and Medium-sized Entities. The external auditors are engaged to express an independent opinion on the financial statements.

The financial statements are prepared in accordance with the International Financial Reporting Standard for Small and Medium-sized Entities and are based upon appropriate accounting policies consistently applied and supported by reasonable and prudent judgements and estimates.

The National Executive Committee acknowledges that they are ultimately responsible for the system of internal financial control established by the organisation and places considerable importance on maintaining a strong control environment. To enable the organisation to meet these responsibilities, the National Executive Committee sets standards for internal control aimed at reducing the risk of error or loss in a cost effective manner. The standards include the proper delegation of responsibilities within a clearly defined framework, effective accounting procedures and adequate segregation of duties to ensure an acceptable level of risk. These controls are monitored throughout the organisation and all employees are required to maintain the highest ethical standards in ensuring the organisation's business is conducted in a manner that in all reasonable circumstances is above reproach. The focus of risk management in the organisation is on identifying, assessing, managing and monitoring all known forms of risk across the organisation. While operating risk cannot be fully eliminated, the organisation endeavours to minimise it by ensuring that appropriate infrastructure, controls, systems and ethical behaviour are applied and managed within predetermined procedures and constraints.

The National Executive Committee is of the opinion, based on the information and explanations given by management, that the system of internal control provides reasonable assurance that the financial records may be relied on for the preparation of the financial statements. However, any system of internal financial control can provide only reasonable, and not absolute, assurance against material misstatement or loss.

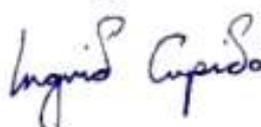
The external auditors are responsible for independently auditing and reporting on the organisation's financial statements. The financial statements have been examined by the organisation's external auditors and their report is presented on pages 3 - 4.

The financial statements set out on pages 8 to 19, which have been prepared on the going concern basis, were approved by the members on 30 September 2020 and were signed on its behalf by:



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**C Cornelson**  
Chairperson



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**I Cupido**  
Chief Executive Officer

**Age-in-Action**

(Registration number: 002-842)

Financial Statements for the year ended 31 March 2020

**Statement of Financial Position as at 31 March 2020**

	Note(s)	2020 R	2019 R
<b>Assets</b>			
<b>Non-Current Assets</b>			
Property, plant and equipment	2	2,420,345	2,931,415
Other financial assets	3	16,144	23,308
		<b>2,436,489</b>	<b>2,954,723</b>
<b>Current Assets</b>			
Trade and other receivables	4	8,943	16,289
Cash and cash equivalents	5	862,059	592,110
		<b>871,002</b>	<b>608,399</b>
<b>Total Assets</b>		<b>3,307,491</b>	<b>3,563,122</b>
<b>Equity and Liabilities</b>			
<b>Equity</b>			
Retained income		2,818,768	2,533,961
<b>Liabilities</b>			
<b>Non-Current Liabilities</b>			
Other financial liabilities	7	-	29,002
<b>Current Liabilities</b>			
Trade and other payables	6	380,642	393,069
Other financial liabilities	7	29,805	282,632
Grant creditors	8	78,276	324,458
		<b>488,723</b>	<b>1,000,159</b>
<b>Total Liabilities</b>		<b>488,723</b>	<b>1,029,161</b>
<b>Total Equity and Liabilities</b>		<b>3,307,491</b>	<b>3,563,122</b>

**Age-in-Action**

(Registration number: 002-842)

Financial Statements for the year ended 31 March 2020

**Detailed Income Statement**

	Note(s)	2020 R	2019 R
<b>Other income</b>			
Fundraising income		1,278	-
Donations received		1,855,979	1,987,160
Sundry income		699,456	215,383
Subsidies		1,662,352	1,636,919
Insurance income		89,650	122,400
Affiliation fees		4,300	(191,460)
Dividends received	13	986	916
		<b>4,314,001</b>	<b>3,771,318</b>
<b>Expenses (Refer to page 21)</b>			
		<b>(3,997,031)</b>	<b>(4,112,174)</b>
<b>Operating profit (loss)</b>	10	<b>316,970</b>	<b>(340,856)</b>
Finance costs	15	(24,999)	(9,540)
Fair value adjustments	14	(7,164)	(3,647)
		<b>(32,163)</b>	<b>(13,187)</b>
<b>Profit (loss) for the year</b>		<b>284,807</b>	<b>(354,043)</b>

**Age-in-Action**

(Registration number: 002-842)

Financial Statements for the year ended 31 March 2020

**Detailed Income Statement**

	Note(s)	2020 R	2019 R
<b>Operating expenses</b>			
Auditors remuneration	17	74,741	145,801
Bank charges		16,765	21,246
Computer expenses		20,164	21,588
Consulting and professional fees		780	2,750
Depreciation, amortisation and impairments		338,125	468,356
Employee costs		2,663,300	2,459,828
Insurance		232,349	230,494
Lease rentals on operating lease		241,884	309,307
Legal expenses		11,175	10,902
Motor vehicle expenses		5,479	2,246
Municipal expenses		46,911	43,169
Other expenses		28,045	18,470
Parking		6,821	11,974
Petrol and oil		31,715	26,700
Postage		3,095	1,958
Printing and stationery		54,603	59,547
Profit and loss on sale of assets and liabilities		164,943	169,634
Repairs and maintenance		14,833	21,310
Subscriptions		9,815	11,933
Telephone and fax		25,964	40,581
Travel - local		5,524	34,380
		<b>3,997,031</b>	<b>4,112,174</b>